



# Langley Grammar School

## Supporting Students with Medical Conditions

**November 2014**

### 1. Background

At Langley Grammar School we believe that students with medical conditions should be supported to enable them to play an active role in school life, enjoy the same opportunities as any other student and have full access to all aspects of education. It is important that parents and students feel confident that the School will provide effective support for students' medical conditions and that the students themselves feel safe. For these reasons, the School will liaise with students, parents and health and social care professionals to achieve this.

The purpose of this policy is to explain how Langley Grammar School implements its procedures in dealing with students who have medical conditions. This is in line with government requirements (set out in the Children and Families Act 2014) and with a view that all students will receive the best education possible for them, irrespective of any medical conditions they may have.

### 2. Responsibilities of the School

The Governing Body has delegated responsibility for the implementation of this policy to the Headteacher. Named individuals are responsible for the provision of support to individual students with medical conditions.

The School will ensure that:

- sufficient staff are suitably trained and available to implement the policy;
- all relevant staff will be made aware of any student with a medical condition;
- risk assessments and planning for school visits and other activities outside the normal timetable include consideration for any student with a medical condition;
- individual Healthcare Plans, where appropriate are initiated, monitored and reviewed at least annually;
- the focus of support is on the need of each individual student and how their medical condition impacts on their school life;
- consideration is given as to how students will be reintegrated back into school after periods of absence due to their medical condition.

### 3. The role of parents

Parents are expected to provide the School with sufficient and up-to-date information about their son or daughter's medical needs. Parents are key partners and will be involved in the development and review of an IHP (Individual Health Care Plan), where such a plan is appropriate.

### 4. The role of the individual student

Students with medical conditions will be fully involved in discussions about their medical support needs and will be expected to comply with their IHP. Students who are judged competent are encouraged to take responsibility for managing their own medication. Wherever possible students will be allowed to carry their own medicines and relevant devices or will be able to access their medicines for self-medication.

If it is not appropriate for a student to self-manage their medication, relevant staff will help to administer medicines and manage procedures for them. If a student refuses to take medicine or carry out a necessary procedure, staff will not force them to do so; in such situations parents will be informed.

### 5. Notification of a student with a medical condition

Support will be provided in consultation with parents and the individual student. Support is not dependant on a formal diagnosis but on need. Where the student requires medication, the School's **Control of medicines procedure** will be followed.

## 6. Individual Healthcare Plans (IHP)

Some students with medical conditions will require an IHP which will help to ensure that each student's medical condition is supported. The School, parents and healthcare professionals will agree, based on evidence when a healthcare plan would be appropriate or disproportionate. If a consensus cannot be reached, the Headteacher will take the final view.

Individual Healthcare Plans:

- may be initiated in consultation with parents by school or a healthcare professional involved;
- will be developed with the student's best interests in mind, with responsibility for finalising the plan and implementation resting with the School;
- will ensure that the school assesses and manages risks to the students' education, health and social-well being and minimise disruption.
- are drawn up in partnership with parents, wherever appropriate the individual student, and healthcare professionals;
- identify steps the school needs to take in order to ensure the student's well-being
- detail the medical condition and any effects this may have on the student's school life.

## 7. School trips and sporting activities

Students with medical conditions are encouraged to participate in all normal school activities, including educational visits and sporting activities, and wherever possible they should be accommodated. Any additional requirements should be reflected in the planning of activities considering the individual needs of the student with a medical condition. Arrangements and adjustments should be made within reason, taking into account the safety of all students participating in a particular activity.

## 8. Complaints

If parents or students are dissatisfied with the support provided, they should discuss their concerns informally with the appropriate member of staff in the first instance. If this does not resolve the situation then they should make a formal complaint following the School's **Complaints procedure**.

Other documents relevant to this policy:

- Control of medicines procedure
- Complaints procedure
- Individual Healthcare Plan – Form 6 (new)
- Model process for developing IHP - flowchart

**Policy approved by Governing Body on: 11 December 2014**

**Review date: December 2016**