**Langley Grammar School**

**1:1 Digital Learning Project**

School-based iPad user agreement

Oct 2017

Student Name: **xx**  Form: **xx**

**User Agreement for a school Pool-iPad**

**1.** I will pick up the iPad before school from the ICT Office before 08:20 and return it every day before 16:00.

**2.** The only iTunes account on the iPad will be my @(applied.)lgs.slough.sch.uk account. The apps on the device will only be those provided by the school.

**3.** All work produced will be stored on my @lgs.slough.sch.uk account’s OneDrive, recognising the iPad could be wiped at any time.

**5.** The iPad must not go home. If necessary, I’ll complete homework requiring the iPad either at lunchtime in the library, or in room 206 after school.

**6.** At break and lunch, the iPad must remain in a bag and not used around the school site. If necessary it can be left in a form room locker, secured by a locking mechanism.

**7.** The iPad must stay in its case at all times.

Student signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return this user agreement to the ICT Office before collecting your iPad for the first time.

**For the ICT Technicians when issuing the Pool iPad**

🞏 Pool iPad wiped prior to setup

Device Serial Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 Added to Casper

🞏 Added to correct ‘tutor group’ in Casper

**For the ICT technicians when the Pool iPad is returned**

🞏 Student emailed (Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

🞏 Student settings have been erased

🞏 iPad settings on Casper erased and app licences revoked

🞏 New iPad setup instructions used