

# Langley Grammar School



## Uniform Policy September 2017

The Governors and staff of Langley Grammar School have high expectations regarding the appearance of our students, who are required to wear the correct uniform at all times and in the correct manner. This uniform policy is intended to support the ethos and purpose of our school.

### 1. Aims

At Langley Grammar School, a high standard of personal appearance is expected. The requirements and guidance in this policy is intended to:

- create and maintain a sense of pride in our school;
- promote a sense of equality and cohesion;
- ensure that students do not feel a social or peer pressure to dress in a particular way;
- ensure that all students, whatever their social, religious and ethnic background, feel welcome and part of the community;
- support effective teaching and learning;
- provide a safe and secure environment in which students learn how to present themselves appropriately.

Unless students are specifically told otherwise, this policy applies to all students on the school site as well as those taking part in school-related activities within and after timetabled lessons, for example during educational visits. Students are also expected to conform to the school's expectations while travelling to and from school and when walking around the local area.

### 2. General guidance

The school expects parents to support staff by ensuring that students are wearing their uniform correctly when leaving home or being dropped off at school. For boys, this includes shirts tucked in and ties correctly knotted at the right length. Girls should ensure that their skirts are of a suitably modest length and that their shoes are suitable for everyday school wear throughout the year. The full uniform list for both boys and girls in Years 7-11 is listed in Appendix A and for the Sixth Form in Appendix B.

The following guidance is provided to ensure that there is consistency of approach across the school:

- Hair styles should conform to the conventional expectations of a formal school environment. Extremes of styles, including excessively short (below No 2) cropped finishes, or shaved areas with any lines or patterns, are not permitted. Long hair may be worn loose, but must be tied back for practical lessons such as Science and Technology.
- Only natural hair colour is allowed, and no beading or inappropriate hair accessories are permitted.
- Male students should ensure that facial hair is kept neatly trimmed. If a student has a recognised religious reason for not cutting or trimming facial hair, permission should be requested from the Headteacher.
- Hair coverings such as turbans or headscarves are allowed. Head coverings which partially or fully obscure the face are not permitted.
- One small, single, plain and unobtrusive stud in each ear is permitted. This stud must be worn in the lower part of the earlobe and should be removed for PE and dance lessons. Students wearing studs other than in the lobes of their ears, at any time, will be expected to remove them.
- In the interests of any potential health and safety issues, as well as for safety of the possessions, other jewellery worn for non-religious reasons is not permitted in Years 7-11. Visible body piercings or tattoos are not permitted in any year group.
- Fingernails should be short and nail extensions of any kind may not be worn. Coloured nail varnish is not permitted and any student found to be wearing this will be asked to remove it immediately.
- No obvious makeup should be worn; in practice this means no lipstick, eye liner, eye shadow or false eyelashes.

### **3. Meeting religious requirements**

We understand that some students may have religious reasons for wearing certain items of clothing or accessories. Head coverings such as turbans or hijabs (which must not obscure the face) are acceptable but should preferably be plain black. Items of religious symbolism should be discreet; in particular boys should note the legal requirement not to bring on to the school site any item which could be used as an offensive weapon. Girls who wish to wear a longer skirt for religious reasons may obtain a regulation ankle-length skirt from the uniform suppliers.

### **4. Sixth Form Dress Code**

Students in the Sixth Form are required to conform to the Sixth Form Dress Code, which is set out in Appendix B.

### **5. Value for money**

The supplier(s) for the regulation garments are sourced after considering alternatives and comparing aspects of quality, price and service. This process is regularly revisited to ensure that both the school and parents are getting value for money.

We do not want the cost of our uniform to deter any student from applying to our school. Parents who may find it difficult to afford the items of uniform required and are in receipt of benefits or tax credits should contact the School Business Manager who will provide advice. Such requests will be handled with discretion and sensitivity.

### **6. Enforcement of the uniform policy**

For Years 7-11, the Home School Agreement makes it clear that it is the responsibility of parents to ensure that their son or daughter comes to school in the correct uniform. Form tutors have a particular responsibility for monitoring uniform; however, all staff have a responsibility for ensuring that students are correctly dressed in lessons and elsewhere on the school site.

Where students in any year group are not meeting our expectations they will be told in a positive and respectful way to amend their appearance as necessary; a note may be made in their planner if relevant. Students may be sent to Student Support to remove nail varnish or inappropriate makeup. If a student repeatedly breaks this uniform guidance, sanctions may be applied in line with the Behaviour for Learning Policy.

The Headteacher's decision is final on all matters related to uniform and appearance.

### **7. Issues arising from the policy**

Parents should raise any issues relating to school uniform with the Headteacher. The school will always try to support students if their circumstances change in the short term and will consider temporary variations to uniform for particular reasons such as medical needs. Students should raise issues with their form tutor or phase leader.

### **8. Policy reviews**

Our uniform will be reviewed regularly, taking account of supply, cost and value for money. Parents, students and staff are consulted regularly and no less frequently than every three years. The responsibility for the monitoring and review of this policy lies with the Students, Staff and Community Committee of the Governing Body.

**Reviewed by:** Staff, Student and Community Committee, June 2017

**Approved by:** Staff, Student and Community Committee, June 2017

**Review date:** July 2019

## Appendix A – Uniform items for Years 7-11

### Boys' Uniform

Regulation items of uniform must be purchased from the school uniform supplier – please refer to our website for details.

The current list is as follows:

(\* available from the official school uniform provider)

#### Boys' standard school uniform

Blazer *	Bottle green with school crest to be worn at all times
Tie *	Langley Grammar school tie
Trousers	Charcoal or dark grey
Jumper	Grey, V-necked, fine knit ( <i>optional</i> )
Socks	Plain and dark
Shirt	Plain white polyester and cotton
Shoes	Black outdoor shoes only – canvas shoes, boots and training shoes are NOT acceptable
Lab coat *	For science lessons
Coat	A suitable plain outdoor coat or jacket (denim and leather are not acceptable) may be worn to and from school. Zipped and hooded tops are not acceptable.

#### Boys' Physical Education kit

- Green and black games jersey with school crest\*
- Black shorts \*
- LGS green and black football socks \*
- White polo shirt with school crest \*
- Plain white socks
- Training shoes with non-marking soles – *indoor use only*
- Training shoes/Astroturf trainers – *outdoor use only*
- Football boots and shin pads
- Mouthguard (*advisable for rugby and hockey*)
- Tracksuit jacket\* (*optional but recommended*)
- Tracksuit trousers\* (*optional but recommended*)
- Baselayer – plain black or plain white (*optional*)
- Beanie with school crest\* (*outdoor option for autumn/spring terms*)
- Cap with school crest\* (*outdoor option for summer term*)

## Appendix A – Uniform items for Years 7-11

### Girls' Uniform

Regulation items of uniform must be purchased from the school uniform supplier – please refer to our website for details.

The current list is as follows:

(\* available from the official school uniform provider)

#### Girls' standard school uniform

Skirt *	Grey with twin-double pleats front and back. Modest length worn close to the knee, or regulation ankle-length long skirt.
Blouse	Plain white long, short or three quarter sleeved, with <u>revere</u> collar. Note that “boy’s style” shirts designed to be worn with ties are <u>not</u> acceptable.
Jacket *	Bottle green with enamel school brooch worn on the lapel
Jumper	Grey, V-necked, fine knit (optional)
Lab coat *	For science lessons
Socks/Tights	White knee length socks (winter/spring term), short white socks (summer term only). Alternatively, plain skin coloured or black tights (all terms).
Shoes	Black shoes with low heels, suitable for everyday school wear throughout the year. Boots, stilettos, pointed heels or canvas shoes are not acceptable.
Coat	A suitable plain outdoor coat or jacket (denim and leather are not acceptable) may be worn to and from school. Zipped and hooded tops are not acceptable.

#### Girls' Physical Education kit

White polo shirt with school crest \*

Green shorts \*

Games skort\*

Hockey socks\*

Plain white socks

Training shoes with non-marking soles – *indoor use only*

Training shoes/Astroturf trainers – *outdoor use only*

Shin pads

Mouth guard (*advisable for hockey*)

Tracksuit jacket\* or white sweatshirt with school crest\*

Tracksuit trousers\* (*optional but recommended*)

Base layer – plain black or plain white (*optional*)

Beanie with school crest\* (*outdoor option for autumn/spring terms*)

Cap with school crest\* (*outdoor option for summer term*)

## Appendix B - Sixth Form Dress Code

Sixth Form students have a different uniform to that of students in Years 7-11, following a Sixth Form dress code which allows for more personal choice.

### a) Principles and Expectations

Sixth Form students need to be smart in appearance to mirror expectations in the workplace and to set an appropriate example of professional dress standards to the rest of the school.

Students encounter members of staff and other professionals in the course of their studies and other school-based activities and must present themselves as professional in appearance both as a mark of respect to others and to give credibility to their role in the school.

### b) Uniform guidance

We provide the following guidance on maintaining Sixth Form students' professional appearance, reflecting a sense of pride in themselves and the school, and to help students select appropriate work clothes.

#### **Female uniform**

- White blouse / shirt with a collar. T-shirts or sleeveless styles are not acceptable.
- Plain black skirt at or just above knee length. These are available in two styles from [www.hawkinsport.co.uk](http://www.hawkinsport.co.uk). Ankle-length skirts can be purchased from the same supplier for students who wish to wear longer skirts for religious reasons.
- Plain black tailored jacket with a collar and plain dark buttons.
- School brooch (*obtainable from the school*) to be worn on jacket lapel.
- Plain black or neutral tights. Low-heeled black shoes. Boots and very high heeled or stiletto heeled shoes are not acceptable.
- Wearing hijab is permitted, but should be plain black and tied in a safe and secure manner during all practical lessons. Head coverings which obscure the face are not permitted.

#### **Male uniform**

- White shirt and Sixth Form tie (*Tie obtainable from the school*).
- Dark grey or black tailored trousers (chino or jeans styles are not acceptable).
- Black blazer with Sixth Form badge sewn on. (*Badge obtainable from the school*).
- Black or grey socks. Black shoes. Trainers, boots and canvas shoes are not acceptable.

#### **Other considerations**

- A thin plain black cardigan or V-necked jumper may be worn under the jacket in colder weather but not as a substitute for the jacket or blazer.
- Zipped and hooded tops are not acceptable. If an outdoor coat is required it should be of a plain dark colour; denim jackets are not acceptable.
- Jewellery should be small and discreet; the use of makeup including nail varnish should also be discreet.
- Hair should be of a style that would be acceptable in business/professional environment. Extremes of styles, including excessively short (below No 2) cropped finishes, or shaved areas with any lines or patterns, are not permitted. Hair colouring should be natural, with no extreme contrasts. Facial hair should be short and neatly trimmed unless permission has been granted by the Headteacher on established religious grounds.

### c) Enforcing expectations

Students who do not maintain the expected standards will be challenged and should accept that conforming to the expectations is a condition of their acceptance of a place in the Sixth Form. The Head or Deputy Heads of Sixth Form may discuss with the student how they can make the necessary arrangements to meet the terms of the Sixth Form Dress Code. The Head of Sixth Form or the Headteacher may decide to send the student home to remedy the matter or if there are persistent infringements. The Headteacher's decision is final in all matters of uniform and appearance.