

Year 11 Practice Exams Briefing for Students

Firstly – please refer to the booklet Mrs Muckley sent you in the Autumn Half-term. You can find it on your iPad, [or at the link here](#). This gives you all of the essential information about how about exams work at LGS. You should also read [the OfQual Student Guide for 2023/24](#).



When... are these exams?

- Monday 4th December until Thursday 14th December
- **You are expected back in school on Friday 15th December.**
- MFL Speaking exams run from the 2nd-5th January, in the Sixth Form Centre. Times will be issued by class teachers at a later date.
- There are other practical exams:
 - Monday 27th Nov and Thursday 30th Nov : DT (Food)
 - Tuesday 28th – Wednesday 29th Nov – Fine Art
 - Wednesday 29th to Thursday 30th - Photography

Why... are we doing them? Do... they matter?

- To help your learning! You'll get a good sense of what you do and don't know after taking the practice exams and your teachers will too ... this will help you know what to focus on and help your teachers know how to best support you in the run up to your final exams in the summer.
- There's a very slim chance that your teachers will need to use your exam papers for Teacher Assessed Grades next summer – but only if exams are cancelled again, which is unlikely.

What... is different from the previous set of exams?

- **Longer exams** for most subjects – the exam week lasts for almost two weeks now. They are designed to feel a bit more like the exams you will have in the summer.
- The exam venues, and where you go when you arrive in school. See details below about venues. The exam timetable is complex, but you have your own personal version. You will not always be in the same room! It is your responsibility to know which room your exam is in.
- We will be running the exams so you experience everything about the JCQ regulations. For example, you cannot bring mobile phones or watches in the exam venues and you can only bring transparent water bottles without labels.
- You will have study leave.

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**Where...
are these exams?**

- We are using lots of venues, but mainly:
 - The Main Hall and Dance Studio
 - Rooms 122 and 123 (next door to the library)
 - Room 702 and 002

**How... will my
valuables be looked
after?
Where... should I wait
for exams?**

- Please congregate in the Sports Centre reception (or Dining Room if you're really early). Be mindful of students moving to lessons. **Please don't wait in the library unless we've said you can. Sixth Form students are working there and we don't have enough staff to supervise it.**
- You must leave your bags in wire mesh cases, labelled by House colour. Use the most appropriate cage. During the exam you will not be able to access them. You must not leave your bags anywhere else around the school!
- **Mobile phones, valuables and watches should be given in at the Main School reception.** They will go into a freezer bag and you'll get a raffle ticket. The freezer bags will go into coloured boxes (your house colour) and stored away securely during the exam. You can collect them from the main school reception after the exam, in exchange for that raffle ticket.

**Do...
we have study leave?**

- Yes. If you have no exams you can remain at home.
- You need to arrive in school up to 15 minutes before your first assessment each day

**Where...
can I go after my
exams?**

If you have no more exams on a day:

- you are free to leave school and must sign out. For larger exams signing out sheets will be at Sports Centre reception. If no-one is there, please go to Student Support instead.
- If it is break / lunch, you can join the rest of school to eat outside as normal.

If you have a longer break between exams, you **must** stay in school. We will direct you to study spaces each day:

- For small groups of students, you'll be directed to work in the library;
- For larger groups, you'll go your normal lesson rooms or dining room.
- If you have an exam during break or lunch, you'll will have access to early break/lunch at either 10:20 or 12:30 respectively.

** Information about venues to study will be available each day on digital screens. **

**Can...
I come into school
instead of studying
at home?**

- Yes. But you must [fill in this form](#) to let us know you are intending to come to school. This is to help us keep you safe.
- Sign in at Student Support when you arrive. This is in case a fire alarm goes off – we need to know who is on site.

**If...
I car share, can I wait
in school?**

- Yes. But you must - [fill in this form](#) to let us know you are intending to stay in school. When you get to school you'll work in the library (or classrooms if directed).

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**What...
Happens if my miss
an exam**

FIRST:

- Contact the school and ask to speak to Mrs Muckley.

WHEN YOU RETURN:

- Your paper will be returned to the subject leader.
- They will give you the paper to do at a later date either (1) at home, (2) supervised in school by the subject team
- The subject leader will use their professional judgement to decide if the data is used to inform a professional prediction. This will vary from subject to subject – depending on the type of questions asked and where the paper is completed.

Study Venues and Timings

Monday 4th December

- P2: Business Studies and Religious Studies students: **back into normal classrooms**
- P3: Business Studies: 11C1 and 11C2 go to the library. 11A, 11B and 11D go to the dining room.
- P4: Business Studies: in the dining room for early lunch.

Tuesday 5th December

- P2: PE and Geographers into the Dining Room.
- P3: Geographers: to the Library
- P4: Geography: in the dining room for early lunch.

Wednesday 6th December

- P2&3: DT to the library
- P4: DT to the dining room

Thursday 7th December and Friday 8th December

- P2+3: MFL students into **classrooms**. (Thurs: German, Fri: French)
- P4: MFL to the dining room

Monday 11th December

- P2: MFL (German) students to the Dining Room.
- P3: Music: to the Library
- P4: Music to the Dining Room

Tuesday 12th December

- P2: MFL (French) students to the Dining Room
- P3: Drama to the Dining Room
- P4: Drama to the Dining Room

Wednesday 13th December

- P2: Further Maths and PE students to the dining room
- P3+4: PE students to the library

Thursday 14th December

- P2: Geographers to the library
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