



## Langley Grammar School

### 16-19 Bursary Fund 2024-25

#### Information for parents/guardians/carers

##### 1. What is the 16-19 Bursary Fund

The Education Maintenance Allowance (EMA) was closed at the end of the 2011-12 academic year. The EMA has been replaced by a limited 16-19 Bursary Fund and the School has been allocated a proportion of this for the purpose of supporting financially disadvantaged young people taking up or continuing in their post-16 education or training.

##### 2. What is it for?

The 16-19 Bursary is a limited fund made available for supporting eligible young people with the costs of transport, food, books, educational visits or other course materials or equipment essential to successfully completing their programme of study.

##### 3. Who is it for?

The 16-19 Bursary is targeted towards those young people considered most in need of financial support. The Government has identified a priority group of young people and have asked that Schools give priority to this group first and offer them a **Vulnerable Bursary**.

After this group has been considered, the School expect to have an amount of funding available for other young people in need of financial support. The School has set **eligibility criteria** to ensure the remaining funds go to those who are seen to need it most. Any young person who meets these eligibility criteria can apply for a **Discretionary Bursary** to help with the costs of studying.

##### 4. What are the eligibility criteria?

Young people can apply for a Bursary if they are aged 16, 17 or 18 at 31 August 2024, national residency requirements as per the Education & Skills Funding Agency (ESFA) [Funding Guidance for Young People 2024 to 2025](#) document **and** at least one of the criteria listed below:

They can apply for a **Vulnerable Bursary** if:

- they are in or have recently left local authority care;
- they receive Income Support or Universal Credit because they are financially supporting yourself;
- they receive Disability Living Allowance in their own name and either Employment and Support Allowance (ESA) or Universal Credit;
- they receive Personal Independence Payment (PIP) in their name and either ESA or Universal Credit.

They can apply for a **Discretionary Bursary** if either:

- their gross annual household income, as assessed by HM Revenue and Customs does not exceed **£27,500** and/or;
- they or a brother/sister qualifies for Free School Meals (FSM).

##### 5. Can they still apply if they don't meet the eligibility criteria?

Yes, providing they meet the age and residency eligibility criteria. The School is keeping back some of the available 16-19 Bursary Fund for exceptional circumstances for one-off payments or additional support.

**6. How and when do they apply?**

To apply, they must complete the **16-19 Bursary Fund Application Form** (available on the school website and from Reception) and submit this to Miss Makowski with the correct supporting evidence by **30 September 2024**. For students whose circumstances change during the year later applications will be considered.

The application form must be completed in full by the student. Forms that are incomplete or where the relevant supporting evidence is not provided will not be accepted.

They can apply for a Bursary at any point in the year but those applying before the date above will be given priority. Bursaries can only be awarded after this date if sufficient funds are available. The Bursary scheme will close when the funds allocated have been used.

**7. How much is the Bursary?**

Both the **Vulnerable Bursary** and **Discretionary Bursary** are up to a maximum **£1,200**. The exact amount is dependent on individual circumstances and funds available.

**8. Will the Bursary affect any benefits I may be receiving?**

No, it will not affect any benefits or financial support you are receiving from elsewhere.

**9. How and when does it get paid?**

If your son or daughter applies and is successful, they will need a bank account for the Bursary to be paid directly into. It will be paid in three instalments: By 31 October 2024 (50%), By 31 January 2025 (30%) and by 30 April 2025 (20%) subject to them meeting attendance, punctuality and satisfactory behaviour conditions.

**10. How do I find out more?**

You should read the **16-19 Bursary Fund Policy**, available on the school website that provides further information, including details on eligibility criteria and supporting evidence needed, and your son or daughter can talk in confidence to Miss Makowski if you have specific questions or need help or assistance in supporting your son or daughter to make an application.

Further national information regarding the 16-19 Bursary Fund can be found on the ESFA website.

[16 to 19 Bursary Fund](#)