



## Langley Grammar School

### 16-19 Bursary Fund 2024-25

#### Information for students

##### 1. What is the 16-19 Bursary Fund

The Education Maintenance Allowance (EMA) was closed at the end of the 2011-12 academic year. The EMA has been replaced by a limited 16-19 Bursary Fund and the School has been allocated a proportion of this for the purpose of supporting financially disadvantaged young people taking up or continuing in post-16 education or training.

##### 2. What is it for?

The 16-19 Bursary is a limited fund made available for supporting eligible young people with the costs of transport, food, books, educational visits or other course materials or equipment essential to successfully completing their programme of study.

##### 3. Who is it for?

The 16-19 Bursary is targeted towards those young people considered most in need of financial support. The Government has identified a priority group of young people and have asked that Schools give priority to this group first and offer them a **Vulnerable Bursary**.

After this group has been considered, the School expect to have an amount of funding available to other young people in need of financial support. The School has set **eligibility criteria** to ensure the remaining funds go to those who are seen to need it most. Any young person who meets these eligibility criteria can apply for a **Discretionary Bursary** to help with costs of studying.

##### 4. What are the eligibility criteria?

You can apply for a Bursary if you are aged 16, 17 or 18 at 31 August 2024, meet the national residency requirements as per the Education & Skills Funding Agency (ESFA) [Funding Guidance for Young People 2024 to 2025](#) document **and** at least one of the criteria listed below:

You can apply for a **Vulnerable Bursary** if:

- you are in or recently left local authority care;
- you receive Income Support or Universal Credit because you are financially supporting yourself;
- you receive Disability Living Allowance in your own name and either Employment and Support Allowance (ESA) or Universal Credit;
- you receive Personal Independence Payment (PIP) in your name and either ESA or Universal Credit.

You can apply for a **Discretionary Bursary** if either:

- your gross annual household income as assessed by HM Revenue and Customs does not exceed **£27,500** and/or;
- you or a brother/sister qualifies for Free School Meals (FSM).

##### 5. Can I still apply if I don't meet the eligibility criteria?

Yes, providing you meet the age and residency eligibility criteria. The School is keeping back some of the available 16-19 Bursary Fund for exceptional circumstances for one-off payments or additional support.

## 6. **How do I know if I am eligible?**

You will need to discuss this with your parent/guardian/carer(s). If you need help to do this, or are not sure what to ask, you can talk in confidence to Miss Makowski. There is also an **Information for Parent/Guardian/Carer(s)** document available on the school website, which may help.

## 7. **How and when do I apply?**

To apply, you must complete the **16-19 Bursary Fund Application Form** (available on the school website) and submit it to Miss Makowski with the correct supporting evidence by **30 September 2024**. For students whose circumstances change during the year later applications will be considered.

The application form must be completed in full by the student. Forms that are incomplete or where the relevant supporting evidence is not provided will not be accepted.

*You can apply for a Bursary at any point in the year but those applying before the date above will be given priority. Bursaries can only be awarded after this date if sufficient funds are available. The Bursary scheme will close when the funds allocated have been used.*

## 8. **How much is the Bursary?**

Both the **Vulnerable Bursary** and **Discretionary Bursary** are up to a maximum of **£1,200**. The exact amount is dependent on individual circumstances and funds available.

## 9. **How and when does it get paid?**

If you apply and are successful, you will need a bank account for the Bursary to be paid directly into. It will be paid in three instalments: By 31 October 2024 (50%), By 31 January 2025 (30%) and by 30 April 2025 (20%) subject to you meeting attendance, punctuality and satisfactory behaviour conditions.

## 10. **How do I find out more?**

You should read the **16-19 Bursary Fund Policy**, available on the School website that provides further information, including details on eligibility criteria and supporting evidence needed, and you can talk in confidence to Miss Makowski if you have specific questions or need help or assistance in making an application.

Further national information regarding the 16-19 Bursary Fund can be found on the ESFA website.

[16 to 19 Bursary Fund](#)