

# Langley Grammar School



## Uniform Policy September 2019

The Governors and staff of Langley Grammar School have high expectations regarding the appearance of our students, who are expected to wear the proper uniform at all times and in the correct manner. This uniform policy is intended to support the ethos and purpose of our school.

### 1. Aims

At Langley Grammar School, a high standard of personal appearance is expected. The requirements and guidance in this policy are intended to:

- create and maintain a sense of pride in our school community;
- promote a sense of equality and cohesion;
- ensure that students do not feel a social or peer pressure to dress in a particular way;
- ensure that all students, whatever their social, religious and ethnic background, feel welcome and part of the community.

Unless students are specifically told otherwise by senior staff, this policy applies to all students on the school site as well as those taking part in school-related activities within and after timetabled lessons, for example during educational visits. Students are also expected to conform to the school's expectations while travelling to and from school and when walking around the local area.

### 2. General guidance

The school expects parents to support staff by ensuring that students are wearing their uniform correctly when leaving home or being dropped off at school. This includes shirts and blouses tucked in, boys' ties correctly knotted at the right length and girls' skirts worn at a suitably modest length worn just above the knee. Shoes should be suitable for everyday school wear throughout the year.

The full uniform list for students in Years 7-11 is listed in Appendix A and for Sixth Form in Appendix B.

The following guidance is provided to ensure that there is consistency of approach across the school:

- Hair styles should conform to the conventional expectations of a formal school environment. Extremes of styles, including excessively short (below No 2) cropped finishes, abrupt contrasts of hair length, or shaved areas with any lines or patterns, are not permitted. Long hair may be worn loose, but must be tied back for practical lessons such as Science and Technology.
- Only natural hair colour is allowed, and no beading or inappropriate hair accessories are permitted.
- Male students should ensure that facial hair is kept neatly trimmed. If a student has a recognised religious reason for not cutting or trimming facial hair, permission should be requested from the Headteacher.
- Hair coverings such as turbans or headscarves are allowed where required for established religious reasons. Head coverings which partially or fully obscure the face are not permitted.
- One small, single, plain and unobtrusive stud in each ear is permitted. This stud must be worn in the lower part of the earlobe and should be removed for PE and dance lessons. Students wearing studs other than in the lobes of their ears, at any time, will be expected to remove them.
- In the interests of any potential health and safety issues, as well as for security of possessions, other jewellery worn for non-religious reasons is not permitted in Years 7-11. Visible body piercings or tattoos are not permitted in any year group including the Sixth Form
- Fingernails should be short and nail extensions of any kind may not be worn. Coloured nail varnish is not permitted in Years 7-11 and any student found to be wearing this will be asked to remove it immediately.
- No obvious makeup should be worn. Students in all year groups are not permitted to wear lipstick, eye liner, eye shadow, false eyelashes or nail extensions.

### **3. Meeting religious requirements**

We understand that some students may have religious reasons for wearing certain items of clothing or accessories. Head coverings such as turbans or hijabs (which must not obscure the face) are acceptable but should preferably be plain black. Items of religious symbolism should be discreet; in particular boys should note the legal requirement not to bring on to the school site any item which could be used as an offensive weapon. Girls who wish to wear a longer skirt for religious reasons may obtain a regulation ankle-length skirt from the uniform suppliers.

### **4. Sixth Form Dress Code**

Students in the Sixth Form are required to conform to the Sixth Form Dress Code, which is set out in Appendix B.

### **5. Value for money**

The supplier(s) for the regulation uniform items are sourced after considering alternatives and comparing aspects of quality, price and service. This process is periodically revisited to ensure that both parents are getting value for money.

Items such as trousers and skirts are available from the uniform supplier and represent the school's model for style and colour. 'High street' alternatives, which may cost less, are permitted *as long as they closely match the regulation items in both colour and style*. Other regulation items such as blazers/jackets and PE kit are only available from the designated uniform supplier due to their bespoke design, colour or branding.

We do not want the cost of our uniform to deter any student from applying to our school. Parents who may find it difficult to afford the items of uniform required and are in receipt of benefits or tax credits should contact the School Business Manager who will provide advice. Such requests will be handled with discretion and sensitivity.

### **6. Enforcement of the uniform policy**

For Years 7-11, it is the responsibility of parents to ensure that their son or daughter comes to school in the correct uniform. Form tutors have a particular responsibility for monitoring uniform; however, all staff have a responsibility for ensuring that students are correctly dressed in lessons and elsewhere on the school site.

Where students in any year group, including the Sixth Form, are not meeting our expectations they will be told in a positive and respectful way to amend their appearance as necessary. Students may be sent to Student Support to remove nail varnish or inappropriate makeup. If a student repeatedly breaks this uniform guidance, sanctions may be applied in line with the Behaviour for Learning Policy.

The Headteacher's decision is final on all matters related to uniform and appearance.

### **7. Issues arising from the policy**

Parents should raise any issues relating to school uniform with the Headteacher. The school will always try to support students if their circumstances change in the short term and will consider temporary variations to uniform for particular reasons such as medical needs. Students should raise issues with their form tutor or phase leader.

### **8. Policy reviews**

Our uniform will be reviewed regularly, taking account of supply, cost and value for money. The views of parents, students and staff will be taken into account. The responsibility for the monitoring and review of this policy lies with the Students, Staff and Community Committee of the Governing Body.

**Approved by:**                    **Headteacher, July 2019**

**Review date:**                 **July 2021**

## Appendix A – Uniform items for Years 7-11

### Boys' Uniform

Items marked with \* are available from the official school uniform provider. 'Regulation' items of uniform must be purchased from the official supplier – please refer to our website for details.

#### Boys' standard school uniform

Blazer *	Regulation bottle green blazer with school crest
Tie *	Langley Grammar School tie
Trousers *	Regulation charcoal or dark grey, tailored in traditional school style <i>'High street' alternatives are acceptable provided they match the colour and style of the regulation trouser. Skinny fitting styles are not allowed. If worn, belts should be plain black with no designer branding.</i>
Pullover	Grey, V-necked, fine knit with long sleeves ( <i>optional</i> )
Socks	Plain black or dark grey only, long or ankle length.
Shirt	Plain white polyester and/or cotton, long or short sleeved
Shoes	Black outdoor shoes suitable for a school environment. Boots, trainers or canvas shoes, are not acceptable.
Lab coat *	For science lessons
Coat	A suitable plain outdoor coat or jacket (denim and leather are not acceptable) may be worn to and from school. Zipped and hooded tops are not acceptable as outer clothing

#### Boys' Physical Education kit

- Green and black games jersey with school crest\*
- Black shorts \*
- LGS green and black football socks \*
- White polo shirt with school crest \*
- Plain white socks
- Training shoes with non-marking soles – *indoor use only*
- Training shoes/Astroturf trainers – *outdoor use only*
- Football boots and shin pads
- Mouthguard (*advisable for rugby and hockey*)
- Tracksuit jacket\* (*optional but recommended*)
- Tracksuit trousers\* (*optional but recommended*)
- Base layer – plain black or plain white (*optional*)
- Beanie with school crest\* (*outdoor option for autumn/spring terms*)
- Cap with school crest\* (*outdoor option for summer term*)

## Appendix A – Uniform items for Years 7-11

### Girls' Uniform

Items marked with \* are available from the official school uniform provider. 'Regulation' items of uniform must be purchased from the official supplier – please refer to our website for details.

#### Girls' standard school uniform

Jacket \* Regulation bottle green tailored jacket with enamel school brooch worn on the lapel.

Skirt \* Regulation style, charcoal or dark grey with twin-double pleats front and back. Modest length worn close to the knee; a regulation ankle-length long skirt is also available.

*'High street' alternatives are acceptable provided they closely match the colour and style of the regulation skirt. Skirts made from non-woven stretch material, or fashion skirts with slits are not allowed.*

*Or alternatively...*

Trousers \* Regulation charcoal or dark grey tailored in traditional school style

*'High street' alternatives are acceptable provided they closely match the colour and style of the regulation trouser. Skinny fitting styles or trousers made from a nonwoven stretch material are not allowed.*

*If worn, belts should be plain black with no designer branding.*

Shirt/blouse Plain white long, short or three quarter sleeved, with revere collar. *Note that "boy's style" shirts designed to be worn with ties are not acceptable.*

Jumper Grey, V-necked, fine knit with long sleeves (optional)

Lab coat \* For science lessons

Socks/Tights Plain white short or knee length socks or to be worn with skirts.  
Plain black or dark grey socks to be worn with trousers.  
Plain neutral coloured or black tights may be worn with skirts or trousers.

Shoes Black shoes with low heels, suited to everyday school wear throughout the year. Boots, stilettos, pointed heels, trainers or canvas shoes are not acceptable.

Coat A suitable plain outdoor coat or jacket (denim / leather not acceptable) may be worn to and from school. Zipped/hooded tops are not acceptable.

#### Girls' Physical Education kit

White polo shirt with school crest \*

Green shorts \*

Games skort\*

Hockey socks\*

Plain white socks

Training shoes with non-marking soles – *indoor use only*

Training shoes/Astroturf trainers – *outdoor use only*

Shin pads

Mouth guard (*advisable for hockey*)

Tracksuit jacket\* or white sweatshirt with school crest\*

Tracksuit trousers\* (*optional but recommended*)

Base layer – plain black or plain white (*optional*)

Beanie with school crest\* (*outdoor option for autumn/spring terms*)

Cap with school crest\* (*outdoor option for summer term*)

## Appendix B - Sixth Form Dress Code

Sixth Form students have a different uniform to that of students in Years 7-11, following a dress code which allows for more personal choice.

### a) Principles and Expectations

Sixth Form students are expected to be smart in appearance to mirror expectations in the workplace and to set an appropriate example of professional dress standards to the rest of the school. Students encounter regularly members of staff and other professionals and must present themselves as professional in appearance as a mark of respect to others, give credibility to their role in the school and to express their pride in their school community.

Students not meeting expected standards will be challenged and should accept that conforming to the expectations is a condition of their acceptance of a place in the Sixth Form. The Director of Sixth Form or the Headteacher may decide to send the student home if there are persistent infringements. The Headteacher's decision is final in all matters of uniform and appearance.

### b) Clothing guidelines

The following guidance on maintaining Sixth Form students' professional appearance, reflecting a sense of pride in themselves and the school, should enable students to select appropriate clothes.

#### **Female**

- Plain black tailored jacket with a collar and plain dark buttons.
  - School brooch (*obtainable from the school*) to be worn on jacket lapel.
  - White blouse / shirt with a revere-style collar. *T-shirts or sleeveless styles are not acceptable.*
  - Plain black skirt at or just above knee length. Regulation skirts are available in two styles from the school uniform supplier. Ankle-length skirts can be purchased from the same supplier for students who wish to wear longer skirts for religious reasons. *'High street' alternatives are acceptable provided they closely match the colour and style of the regulation skirts. Skirts made from non-woven stretch material are not allowed.*
- or**
- Plain black tailored trousers, either straight cut or tapered and suitable for professional business wear; trousers made from nonwoven stretch material are not allowed. *Skinny fitting, chino or jean styles, leggings, flares, boot cut, bell bottoms or low-rise trousers are not acceptable.*
  - Low-heeled black shoes worn with plain black or neutral tights. - boots and high heeled or stiletto shoes are not acceptable.
  - Wearing hijab is permitted, but should be plain black and tied in a safe and secure manner during all practical lessons. Head coverings which obscure the face are not permitted.

#### **Male**

- Black blazer with Sixth Form badge sewn on. (*Badge obtainable from the school*).
- White shirt and Sixth Form tie (*Tie obtainable from the school*).
- Black tailored trousers suitable for professional business wear and made from a woven fabric *Skinny fitting, chino or jean styles, flares, boot cut, bell bottoms or low rise trousers are not acceptable.*
- Black shoes worn with black or dark grey socks. Trainers, boots and canvas shoes are not acceptable.

#### **Other considerations**

- A thin plain black cardigan or V-necked jumper may be worn under the jacket in colder weather but not as a substitute for the jacket or blazer.
- Zipped and hooded tops are not acceptable. If an outdoor coat is required it should be of a plain colour; denim jackets are not acceptable.
- Jewellery should be small and unobtrusive; makeup including nail varnish should also be discreet.
- Hair should be of a style that would be conventionally acceptable in business/professional environment. Extremes of styles, including excessively short (below No 2) cropped finishes, or shaved areas with any lines or patterns, are not permitted. Hair colouring should be natural, with no extreme contrasts. Facial hair should be short and neatly trimmed unless permission has been granted by the Headteacher on established religious grounds.